



Records Ops – Collecting Pathfinder Money

Source Material – *TLT Director’s Guide, Records Operations, Finances #1, 2*

1. Develop an understanding of how the business practices of budgeting, collecting and accounting enable the ministry of Pathfinding to operate and thrive. Practice general stewardship principles as they relate to the Pathfinder Pledge and Law.
2. Assist the club treasurer in collecting money and writing receipts for: registration fees, dues, uniform items, club trips, special events and needed supplies.

Students

Students attending this workshop have been TLTs for at least 2 years and possibly been actively involved with Junior Pathfinders for 4-6 years. They have more than likely already taken Personal Finance classes in school and have a basic understanding of how to balance a checkbook. It is imperative that this workshop be interactive and relevant to the teens’ interests.

Purpose & Goals of Workshop

The goal is to have TLTs work together with the Convention Treasurer in collecting the registration forms and uniform orders for this Convention, and tally them with the Convention Secretary. They will also collect the Convention Fees and Uniform money, and write receipts with the Convention Treasurer.

Ideas for Workshop activities:

- Discuss how the business side of Pathfinders exists for supporting ministry and stewardship principles of time, talents, energy, resources, etc.
- Practice writing receipts in actual receipt books and explain the purpose when collecting Pathfinder funds. Also, explain the necessity of retaining receipts when needing reimbursement for Pathfinder expenses
- Discuss how the Pathfinder Pledge & Law relate to stewardship and money. Look at each phrase individually for applications.
- Take a “Money Personalities Test” to discuss how they relate to our duties as treasurers.

Ideas for Convention activities:

- During meal times (other than Sabbath hours) have the TLTs work closely with the Convention Treasurer to collect and write receipts for the club registration fees, TLT uniform items, and Conference Pathfinder Store items purchased at the Convention.

Additional Resources:

- Web search for Money Personality Quiz <https://sorted.org.nz/tools/money-personality-quiz>