Counseling Ops – Making Unit Plans

Source Material – *TLT Director’s Guide, Counseling Operations, Unit Planning #1, 2*

1. Assist or lead in planning and carrying out unit activities during allotted unit time at regular club meetings. This could include unit honor instruction, unit worship planning, preparation for a unit event, or other activities as directed by the unit counselor or club director.

2. Assist or lead in planning and carrying out an off-site unit day activity. Coordinate with TLT attached to Activities Operations to confirm that all planning, logistics, food, and safety have been accounted for.

**Students**

Students attending this workshop have been TLTs for at least 2 years. More than likely they have been actively involved with Junior Pathfinders for 4-6 years. It is imperative that this workshop not be boring with the same “old Pathfinder ideas,” but be interactive and relevant to the teens’ interests.

**Purpose & Goals of Workshop**

The goal is for TLTs to learn the principles and responsibilities of older teens (grades 11-12) working with Junior and younger Teen Pathfinders who are minors. This workshop is intended to teach TLTs the process and steps of planning a day activity or event, and all the necessary pieces they need to plan for. Plan for a real event that they can go on when they go back to their clubs.

**Ideas for Workshop activities:**

- Divide TLTs into 2 or more units by gender if possible (since that is how units are divided).
- As units, have them decide and plan a Unit Day using a planning worksheet.
  - Schedule for the day’s activities
  - Locations planning and reservations
  - Activities & Meals planning
  - Supervision & Transportation planning
  - Insurance & Liability planning
  - Church Board presentation & approval
- Have time at the end of the workshop for each group to make their presentation

**Ideas for Convention activities:**

**Additional Resources:**