



Activities Ops – Traveling Safe

Source Material – *TLT Director’s Guide, Activities Operations, Off-Site Safety #1, 2*

1. Assist in planning, scheduling and arranging for adequate and proper safety at departure, on site (including night watch if needed), and at the return point.
2. Coordinate with the TLT attached to Records Operations to collect and record permission slips, fees or other required paperwork in preparation for departure. Track and tally the group total for clerical and security reasons.

Students

The TLTs who attend this Operation have been in the TLT program for at least 1 years. They should already be acquainted with each other and are building long-lasting relationships. Help them be interactive by having activities that they can do together, and be intentional about them working with other TLTs who are not part of their own club.

Purpose & Goals of Workshop

This workshop is intended to teach the importance of the Permission/Medical Consent Forms when going on an outing. A simple process of collecting and recording them should be explored for a way that they will not be lost. Basic Night Watch Safety principles should taught so that on their next campout or Camporee they can participate with the Safety Officer in charge of Night Watch.

Ideas for Workshop activities:

- Have TLTs 3-hole punch and assemble a three-ring binder that they can put Permission Slips into so that they won’t be lost.
- Discuss the purpose and goals of night watch. Have them brainstorm who, when, and how to contact authorities if there is an issue that comes up during a night watch shift.
- Do an outside scouting of the convention facility and discuss with TLTs the potential unsafe areas that they will want to observe when they do their night watch rounds.

Ideas for Convention activities:

- Do a night watch exercise on Saturday night with those who have taken this workshop. Plan on making rounds until around midnight.

Additional Resources:

- Safety Resources – Adventist Risk Management <https://adventistrisk.org/prevention-resources/safety-topics/buildings-and-property>